

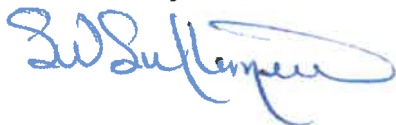
Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: 01/12/23	PREPARED BY: Lori Schmidt
Meeting Date Requested: 01-24-2023	PRESENTED BY: Stephen Sultemeier
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda Brought Before the Board Time needed:	
SUBJECT: Take over the lease for a Konica Minolta Bizhub copier from the Commissioner's office	
FISCAL IMPACT: Previous lease was \$1,559.12 per year. This lease will be \$1,134.72 for a savings of \$404.40.	
BACKGROUND: The Commissioner's office has a lease for a copier that isn't suited to their needs. Corrections has a copier in the Video Conference room that the lease is expiring May 2023. Corrections is requesting authorization to take over the lease for the Konica Minolta Bizhub C300i copier currently in the Commissioner's Office to replace the soon to be expiring lease for the copier in the Video Conference Room.	
COORDINATION: Stephen Sultemeier Liz Cupples	
RECOMMENDATION: I recommend the Board of County Commissioner's approve transferring the lease from the Commissioner's Office to Franklin County Corrections.	
ATTACHMENTS: (Documents you are submitting to the Board) <ol style="list-style-type: none">1. Purchase orders from Abadan2. Resolution for Approval3. Email from Liz Cupples	
HANDLING / ROUTING: Originals: Abadan Copy to Franklin Co Corrections	

I certify the above information is accurate and complete.

Name:



Title: Commander

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COUNTY COMMISSIONER, FRANKLIN COUNTY, WASHINGTON

RE: AUTHORIZING FRANKLIN COUNTY CORRECTIONS TO TAKE OVER THE LEASE OF KONICA MINOLTA COPIER FROM THE COMMISSIONER'S OFFICE

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and deems this as being in the best interest of Franklin County;

WHEREAS, Franklin County Corrections is requesting to take over the listed lease from the Commissioner's Office; and

WHEREAS, said lease will be paid utilizing funds from the Sheriff's Detention/Corrections 001-000-540, line item 523.20.45.0000 (Operations Rentals & Leases) at a rate of \$94.56 per month for the remaining 54 months

WHEREAS, pursuant to R.C.W. 36.01.010 and R.C.W 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the County and have the care of County property and management of County funds and business; and

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby approves the Franklin County Corrections takeover the lease of Konica Minolta Bizhub C300i from the Commissioner's Office.

APPROVED this 24th day of January 2023.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Commissioner

Attest:

Commissioner

Clerk to the Board

Commissioner

Originals: Auditor
Abadan

cc: Sheriff's Department
Corrections

Franklin County
1016 N 4th Ave
Pasco, WA 99301
509-546-5875
ls-accounting@co.franklin.wa.us

PURCHASE ORDER

Ordered From:
KMBS c/o Abadan
220 22nd Ave E Suite 106
Alexandrea MN 56308

Ship To:
Franklin County Corrections (Jail Courtroom)
1016 N 4th
Pasco WA 99301

P.O. DATE	REQUISITIONER	PO #	F.O.B. POINT	TERMS
8/9/2021				DUR

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL
1	AA2K013	Bizhub C300i (60 mo Lease) SN: AA2K011015623	\$87.00 mo	\$87.00 mo
1	AAV5019	PF-416 2,500 Sheet Paper Feed Drawer		
1	A0W4WY3	WT-506 Worktable		
		Addendum to change billing of the above From HAPO Center to Franklin County Jail Courtroom		
		Original 60 mo Term began July 22, 2022		

Service Contract .0078 B/W .05 Color CPC to include all Parts, Labor, Toner, and Staples	Subtotal	\$87.00
Service Contract billed monthly on actual usage by Abadan 79 Aaron Dr Richland WA 99352	Tax	7.56
	Shipping & Handling	Inc
NASPO Value Point Contract #140597 WA State # 06619		
	TOTAL	\$94.56

- Please send one copy of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to:
Franklin County
Corrections jail Courtroom
1016 N 4th
Pasco, WA 99301
509-545-3549
ssultemeier@franklincountywa.gov

Authorized by

Date

Lori Schmidt

From: Liz Cupples
Sent: Thursday, January 12, 2023 9:52 AM
To: Lori Schmidt
Cc: Stephen Sultemeier
Subject: Purchase Order FC BH C300i HAPO.Jail Courtroom
Attachments: Purchase Order FC BH C300i HAPO.Jail Courtroom.docx

Morning Lori,

Abadan reached out to me a few weeks back regarding the upcoming end of contract on the visitation copier, as of May 2023. It's a little earlier than usual to begin the replacement contract but we are trying to find a home for a copier that was first under contract with HAPO (in July 2022) and is now under contract with Commissioners office. It was determined after moving it into the Commissioner's office, it was unable to provide the speed needed for duplex printing. With the copier already under contract we are looking at the next available contract up for renewal, which is the visitation one. I spoke to Commander Sultemeier about this yesterday and he has agreed to renewal his contract with this copier.

Attached is an Abadan PO for upgrading the current copier and acquiring HAPO's previous contract. Please proceed with obtaining board approval.

Let me know if you have any questions or concerns.

Thanks,
Liz